



Town of Dumfries
Council Meeting

Meeting Date:

June 4, 2013

Agenda Item#

XV – B

AGENDA ITEM FORM

TYPE OF AGENDA ITEM:

- ☐ CONSENT AGENDA
☐ PRESENTATION
☒ ACTION ITEM
☐ TOWN MANAGER & STAFF COMMENTS
☐ PUBLIC HEARING
☐ Duly Advertised

PURPOSE OF ITEM:

- ☐ INFORMATION ONLY
☐ DISCUSSION ONLY
☒ DISCUSSION AND/OR DECISION
☐ Introduction ☐ Resolution
☐ Ordinance ☐ Grant/MOU
☒ By Motion ☐ Bylaws
☐ Certificate

PRESENTER: Daniel Taber

PRESENTER TITLE: Town Manager

AGENDA ITEM:

Charter for Parks and Recreation Commission

BACKGROUND / SUMMARY:

Town Council approved the formation of a Parks and Recreation Commission for FY 14. Efforts are currently underway to recruit volunteers for positions on the newly formed commission. In discussions, some Council Members have asked that a charter be written and approved for that Commission.

ATTACHMENTS:

Proposed Parks and Recreation Commission Charter

REQUESTED ACTION:

I am asking that Council have a brief discussion on the proposed charter and whether to pass it by motion or continue the matter for further discussion at the June 18th Work Session.

FOR MORE INFORMATION, CONTACT:

Name:

Phone#:

E-mail:

FOR USE DURING MEETING

VOTE:

☐ PASSED

☐ NOT PASSED

Y N

☐ ☐ Brewer
☐ ☐ Reynolds
☐ ☐ Wood

Y N

☐ ☐ Foreman
☐ ☐ Toney

Y N

☐ ☐ Forrester
☐ ☐ Washington

Parks and Recreation Commission Charter

The Dumfries Town Council has approved the establishment of a volunteer Parks and Recreation Commission for a trial period of one year beginning July 1, 2013 to serve only in an advisory role to the Town Council. The commission is to be comprised of five volunteer residents of the Town of Dumfries, one Council Member acting as chairperson, and one member of Town staff.

The committee shall meet a minimum of once each month on the last Tuesday of the month at 5:00 PM, unless otherwise agreed upon by a majority of the committee members. At the first official meeting, the committee members should select a recording secretary whose job it will be to record minutes of the meeting and submit them to the Town Council on a regular basis. Such minutes will be posted on the Town website for access by anyone interested in the activities of the committee. It will be the job of the chairperson to provide a report of committee activities, discussions, and recommendations to the Council during each regular monthly Council meeting.

The committee is charged with obtaining input and feedback from the citizens of Dumfries regarding the current and future uses and programming of Town parks and making recommendations to the Town Council based on that feedback. Town Council will then determine by majority vote whether or not to implement the committee's recommendations.